



---

**BOARD OF PUBLIC WORKS AND SAFETY  
MEETING MINUTES**

**Meeting Date: June 23, 2021**

**MEMBERS**

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**

ARLENE D. COLVIN, VICE PRESIDENT ~ **PRESENT**

CHARLES PELLER, MEMBER ~ **PRESENT**

MARIANETTA L. BARBER, CLERK

**MINUTES**

**APPROVAL OF MEETING MINUTES**

**June 9, 2021 – Adopted & Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**CLAIMS**

**Approval of Claims to be Paid on June 25, 2021**

○ 101 – GENERAL FUND	\$ 109,578.39	
○ 791 – SELF-INS NON-RE	\$ 17,668.56	
		\$ 127,246.95
○ 152 – COVID-19 HEALTH	\$ 16,481.50	
○ 215 – HEALTHY FAM 2010	\$ 1,685.80	
○ 222 – EMERGENCY SHELTER	\$ 122.50	
○ 231 – LOCAL ROADS & S	\$ 5,468.39	
○ 235 – SOLID WASTE REC	\$ 2,686.78	
○ 240 – HEALTH/HUMAN SE	\$ 15,431.26	
○ 250 – PARK DEPARTMENT	\$ 1,923.07	
○ 254 – VEHICLE AUCTION	\$ 19,370.99	
○ 258 – BIO-TERRORISM	\$ 3,272.91	
○ 261 – COMMUNITY DEVEL	\$ 18,411.61	
○ 408 – FIRE CAP EQUIP	\$ 3,970.55	
○ 705 – SOCIAL SERVICES	\$ 283.68	
○ 792 – WCI/UCI BENEFIT	\$ 16,108.45	

- 826 – LAKEFRONT \$ 1,527.00
- 845 – GREEN URBANISM \$ 3,961.08

**SPECIAL REVENUE \$ 110,705.57**

- 212 – HOME PROGRAM \$ 4,625.00
- 216 – MARQUETTE PARK \$ 408.24
- 224 – AMBULANCE NON-R \$ 3,918.37
- 448 – WHEEL TAX ROAD \$ 18,340.00
- 463 – PUB SFTY INCOME TAX \$ 2,369.01

**TOTAL CLAIMS TO BE PAID \$ 267,613.14**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**Ratification of Claims Paid on June 9, 2021**

- 101 – GENERAL FUND \$ 765.06

**TOTAL CLAIMS PAID \$ 765.06**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**Ratification of Claims Paid on June 18, 2021**

- GENERAL FUND \$ 266,143.99
- 227 – LAW ENF TRAIN \$ 3,289.10
- 229 – UNSAFE BUILDING \$ 1,605.66
- 231 – LOCAL ROADS & S \$ 8,633.52
- 232 – MOTOR VEHICLE H \$ 110,728.97
- 240 – HEALTH/HUMAN SE \$ 356.07
- 250 – PARK DEPARTMENT \$ 12,079.44
- 251 – PARK ATHLETICS \$ 927.50
- 252 – MVH RESTRICTED \$ 345,611.07
- 254 – VEHICLE AUCTION \$ 1,757.91
- 261 – COMMUNITY DEVEL \$ 40,263.05
- 270 – MEDIA FUND \$ 3,505.20
- 401 – CCI \$ 7,320.00
- 408 – FIRE CAP EQUIP \$ 3,117.76
- 725 – POLICE DONATION \$ 622.50
- 792 – WCI/UCI BENEFIT \$ 10,000.00
- 800 – INFANT MORTALIT \$ 11,760.00

**\$ 266,143.99**

○ 823 – CONSOLIDAT AREA	\$	7,865.90
○ 826 – LAKEFRONT	\$	3,667.20
○ 849 – NWI TOBACCO GRA	\$	10,000.00
○ 885 – SAFE & THRIVING	\$	1,840.00

**SPECIAL REVENUE** **\$ 584,950.85**

○ 212 – HOME PROGRAM	\$	33,811.13
○ 216 – MARQUETTE PARK	\$	4,052.50
○ 224 – AMBULANCE NON-R	\$	3,037.50
○ 462 – CEDIT	\$	28,301.82
○ 463 – PUB SFTY INCOME TAX	\$	2,393.29
○ 730 – POLICE PENSION	\$	460.00

**TOTAL CLAIMS PAID** **\$ 923,151.08**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**Ratification of Payroll for June 18, 2021**

**TOTAL PAYROLL** **\$ 1,414,092.43**

**TOTAL PAID** **\$ 1,414,092.43**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**Ratification of Payroll Withholdings for June 10, 2021**

○ 788 – PAYROLL WITHHOLDINGS	\$	39.70
------------------------------	----	-------

**TOTAL** **\$ 39.70**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**Ratification of Payroll Withholdings for June 18, 2021**

○ 788 – PAYROLL WITHHOLDINGS	\$	231,124.18
------------------------------	----	------------

**TOTAL** **\$ 231,124.18**

– Approved

T. McCain – Yes

A. Colvin – Yes  
C. Peller – Yes

**Approval of Pension Payroll Paid on June 23, 2021**

FIRE PENSION PAYROLL	\$ 344,467.10
POLICE PENSION PAYROLL	\$ 347,822.65

**TOTAL PENSION PAYROLL \$ 692,289.75**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**Approval of Pension Payroll Withholdings for June 23, 2021**

○ 788 – PAYROLL WITHHOLDINGS \$ 9,902.15

**TOTAL \$ 9,902.15**

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

**CORRESPONDENCE AND AGREEMENTS**

**CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT**

Gary Fire Department Proposals: Heavy Duty Rescue Pumper & Commercial Tanker Pumper. Proposals have been obtained for the purchase of a Heavy Duty Rescue Pumper and a 3,000 Gallon Commercial Tanker Pumper, respectively, for the Gary Fire Department. The Heavy Duty Rescue Pumper is a Demonstrator Unit. As a result, it is on a “first come – first serve” basis. In addition, the Tanker Pumper is also ready for immediate release.

**HEAVY DUTY RESCUE PUMPER**

Fire Service, Inc	\$565,000.00
-------------------	--------------

**COMMERCIAL TANKER PUMPER**

Red Truck Sales	\$158,500.00
-----------------	--------------

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

CDBG-CV Food Bank of NWI Subrecipient Agreement between the City of Gary – Community Development and the Food Bank of Northwest Indiana for a Food Purchase Program. These special CDBG-CV Funds are to be used to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19).

Pursuant to the Agreement, the Food Bank of Northwest Indiana (Sub Recipient) will be paid an amount not to exceed Seventy Thousand Dollars (\$70,000.00).

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Approval of the Home Rental Assistance Agreement Contract: Landlord – Willows on Clark Apartments. Home Rental Assistance Contract between the City of Gary, Department of Community Development and Willows on Clark Road Apartments, Landlord.

Pursuant to the Contract, the City of Gary, Department of Community Development will pay a security deposit to the Landlord in the amount of \$600.00. In addition, a share of the tenant's rent will also be paid by the City of Gary, Department of Community Development. This contractual agreement commenced on June 4, 2021 and will end no later than May 31, 2022.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Approval of the Home Rental Assistance Agreement Contract: Landlord – Willows on Clark Apartments. Home Rental Assistance Contract between the City of Gary, Department of Community Development and Willows on Clark Road Apartments.

Pursuant to the Contract, the City of Gary, Department of Community Development will pay a security deposit to the Landlord in the amount of \$900.00. In addition, a share of the tenant's rent will also be paid by the City of Gary, Department of Community Development. This contractual agreement commenced on May 27, 2021 and will end no later than April 30, 2022.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Approval of CDBG Emergency/SNR Contract – 612 King Street. Senior Repair Services Contract for the CDBG Senior Repair Services Contract between Donald E. Jones & Cynthia Jones and Myers Builders. The contract is for work to be completed within 5 days of the "Proceed to Work Order" at 612 King St, Gary, IN 46406. Pursuant to the contract, the Contractor will be paid an amount not to exceed Twenty-Four Thousand Dollars and No Cents (\$24,000.00).

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Approval of CDBG Emergency/SNR Contract – 637 E 39<sup>th</sup> Ave. Senior Repair Services Contract between Ray Talley and Myers Builders. The contract is for work to be completed within 5 days of the "Proceed to Work Order" at 637 East 39<sup>th</sup> Ave, Gary, IN 46409. Pursuant to the contract, the Contractor will be paid an amount not to exceed Seventeen Thousand Dollars and No Cents (\$17,000.00).

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Approval of CDBG Emergency/SNR Contract – 4787 Jackson St. Emergency Repair Services Contract between Emma King and JMD Construction LLC, the contract is for work to be completed within 5 days of the “Proceed to Work Order” at 4787 Jackson St, Gary, IN 46408. Pursuant to the contract, the Contractor will be paid an amount not to exceed Nine Thousand, Four Hundred Seventy-Five Dollars and No Cents (\$9,475.00).

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Approval of CDBG Emergency/SNR Contract – 2280 Taft St. Emergency Repair Services Contract between Ollie Combs, III and JMD Construction. The contract is for work to be completed within 5 days of the “Proceed to Work Order” at 2280 Taft St, Gary, IN 46404. Pursuant to the contract, the Contractor will be paid an amount not to exceed Six Thousand Eight Hundred Dollars and No Cents (\$6,800.00).

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

#### **CORRESPONDENCE FROM THE FIRE DEPARTMENT**

Resignation Notice of Firefighter/EMT Brandon Newcomb. Firefighter Newcomb began his employment as a firefighter for the City of Gary, June 12, 2013, totaling 4 days shy of 8 years of service. He is resigning from his position, effective June 8, 2021.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Resignation Notice of Firefighter/EMT Kevin Williamson Jr. Firefighter Williamson Jr. began his employment as a firefighter for the City of Gary, September 4, 2018, totaling 2 ¾ years of service. He is resigning from his position, effective June 22, 2021.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

#### **CORRESPONDENCE FROM THE REDEVELOPMENT DEPARTMENT**

**Quit-Claim Deeds for Transfer of Property. Resolution and Quit-Claim Deeds transferring ownership of the attached properties between the City of Gary and the Gary Redevelopment Commission.**

**The properties in Schedule A will be donated to Habitat for Humanity for the Field of Dreams Project and returned back to the tax roll in the City of Gary. Properties in Schedule B will be used for the neighboring program.**

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

#### **CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT**

**Contract with D.A. Dodd to pay the past due invoices based on services already rendered. The term of the Contract is from January 1, 2021 until April 1, 2021. Contract shall be paid an amount not to exceed \$36,963.32.**

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**Conflict of Interest Statement – Robert Smith. For review and approval, the following City employee has submitted a Conflict of Interest Statement:**

**Robert M. Smith – Code Enforcement Officer**

**Mr. Smith is the sole proprietor of Lakewood Smith's LLC and has applied to be a lawn care vendor with the Public Works Department.**

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**Request for Permit to Fill Vault and Replace Sidewalk – 6<sup>th</sup> Avenue East of Broadway. Alliance Demolition, Inc. on behalf of the Gary Housing Authority has requested a permit to fill the underground sidewalk vaults and replace the sidewalks. This work is to accompany the site improvements to the Gary Housing Authorities property to the north. No road closures will be necessary. The work is expected to take place upon approval and last approximately 7 working days.**

**The recommendation is contingent upon:**

- 1. There is no fee for this GHA project.**
- 2. All Right-of-Way Permit Requirements shall be followed.**
- 3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work or changing phases.**
- 4. Petitioner shall notify Public Works upon completion to schedule a final inspection of the restoration.**

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**Request to Replace Gas Main – NIPSCO – 27<sup>th</sup> Avenue and Calhoun Street.** NIPSCO has requested a permit to replace gas main at 27<sup>th</sup> Avenue and Calhoun Street. The work will start on 7/6/21 and be completed by 7/7/21. The traffic control method has been reviewed and is acceptable.

The recommendation is contingent upon:

1. Payment of the \$1,000 fee per ordinance.
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work at each location.
4. Petitioner shall notify Public Works upon completion to schedule a final inspection of restoration.

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**Request for Permit to Relocate Facilities – Indiana American Water – Rex Construction – 6<sup>th</sup> Avenue and adjacent streets and alleys.** Indiana American Water has requested a permit to replace a water main at the subject location. The traffic control method has been reviewed and is acceptable. The work is expected to start July 6<sup>th</sup> and last for the next 3 years.

The recommendation is contingent upon:

1. Payment of the \$1,000 fee or recoverable costs, whichever is greater (per ordinance).
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work. The traffic plan must be strictly followed. Full closures of Lake Street will not be allowed.
4. Petitioner shall provide weekly status updates and notify Public Works upon completion of work segments to schedule a final inspection of the restoration.

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**Contract with American Eagle to provide monitoring of remote security equipment for several City-owned properties.** The term of the Contract is from January 1, 2021 until December 31, 2021. Contract shall be paid an amount not to exceed \$7,500.00.

**– Approved**

**T. McCain – Yes**

**A. Colvin – Yes**

**C. Peller – Yes**

**Contract with Gary Lawn Doctors LLC to mow and clear debris in the assigned areas within the City of Gary at assigned locations.** The term of the Contract is from June 10, 2021 until September 30, 2021. Contractor shall be paid an amount not to exceed \$10,000.00.

**– Approved**



**T. McCain – Yes**  
**A. Colvin – Yes**  
**C. Peller – Yes**

**Contract with R & R Construction and Cleaning to mow and clear debris in the assigned areas within the City of Gary at assigned locations. The term of the Contract is from June 10, 2021 until September 30, 2021. Contractor shall be paid an amount not to exceed \$10,000.00.**

**– Approved**

**T. McCain – Yes**  
**A. Colvin – Yes**  
**C. Peller – Yes**

**Contract with WPTOA Enterprises LLC**  
**Contract with De-Vine Landscaping and Property Management**  
**Contract with TLC Services**

**– Deferred**

**T. McCain – Yes**  
**A. Colvin – Yes**  
**C. Peller – Yes**

#### **CORRESPONDENCE FROM THE POLICE DEPARTMENT**

**Rank Adjustments. The following notations and adjustments should be made effective as of the date indicated below due to promotional eligibility:**

- Patrolman Alexander R. Jones, CIN 1445, is promoted to rank of Corporal.**
- Patrolman Simon J. Lillie, CIN 1487, is promoted to the rank of Corporal.**

**The aforementioned promotions are effective, June 17, 2021.**

**– Approved**

**T. McCain – Yes**  
**A. Colvin – Yes**  
**C. Peller – Yes**

**Contract with Axon Enterprise, Inc. to provide Tasers and the necessary tracking software to the City of Gary Police Department. The Contractor qualifies as a single source provider under Indiana Code § 5-22-10-13. The term of the Contract begins on the start date and shall end 5 years later. Contractor shall be paid an amount not to exceed \$358,180.00. In year one, the total amount shall not exceed \$35,818.00.**

**– Approved**

**T. McCain – Yes**  
**A. Colvin – Yes**  
**C. Peller – Yes**

#### **CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS**

**Ratification of Access Agreement between the City of Gary, Cardno, and OAI. The purpose of the agreement is for the City to allow Contractor (Cardno) onto City-owned properties to**

perform green infrastructure and maintenance services to be paid for by OAI. The effective date of the agreement is April 28, 2021 until terminated by any of the parties.

– Approved

T. McCain – Yes

A. Colvin – Yes


C. Peller – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on June 30,  
2021.

  
Trent A. McCain, President  
Arlene D. Colvin, Vice President  
Charles Peller, Member